



ASSESSMENT POLICY

APPROVED: OCTOBER 2021

REVIEW: SEPTEMBER 2024

1. Introduction

Waterside Primary Academy uses both formative and summative assessment rigorously to ensure that children are making the expected or more than expected progress during and between academic years. Assessment is used to monitor achievement over time and to assess the quality of teaching and learning across the school. We do this to confirm that high standards are formed and maintained throughout the school.

2. Aims

- To ensure that data produced is accurate and reliable, whilst causing minimal pressure and stress to the children
- To produce fair and accurate results for individual children, cohorts and the whole school.
- To ensure tests are delivered in a formal, age-appropriate manner
- To use data produced to set targets
- To use data produced to set targeted interventions

3. Roles & Responsibilities

The Senior Leadership Team - are responsible for selecting the appropriate summative assessment tests (NFER) for each year group and monitoring that they are administered in a formal, age-appropriate style. They are also responsible for quality assuring the marking of summative assessment papers. The Senior Leadership Team also monitor the use of formative assessment as part of their monitoring of teaching and learning and provide continual professional development when necessary.

Class Teachers – are responsible for ensuring that the formative tests are administered in an appropriate manner, assess accurately and produce the requested data for the Senior Leadership Team. They must also ensure that ‘Learning Journeys’ are updated regularly whilst marking work in books. These are used to triangulate judgements with formative assessments and are transferred onto Target Tracker.

4. Formative Assessment

This is on-going assessment during lessons. Teachers use this to ensure that lessons are well-pitched, learners are challenged and to identify progress. This is also used to inform planning in the immediate term.

5. Summative Assessment

These are administered on a termly basis (see Assessment Schedule below).

6. Summative Assessment Schedule

At Waterside Primary Academy, we have three main assessment cycles (one per term). These are organised as follows:

Autumn Term – Penultimate week before Christmas Holiday.

Spring Term – Penultimate week before the Easter holiday.

Summer Term – Last week in June or first week in July

Please note that assessment in the EYFS will differ, including the baseline assessment in September on entry, with on-going observations throughout the course of the year.

7. Sharing Data

Data produced from these assessment weeks are used for a variety of purposes, including reporting school performance to governors. Individual data is also shared with parents/guardians at Progress Meetings and in School Reports to ensure they are kept informed about their child's progress.

8. Monitoring and Review

This policy is monitored and reviewed by the Headteacher every three years and approved by the Local Governing Body.