



Behaviour policy: coronavirus addendum

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Contents

1. Scope.....	1
2. Expectations for pupils in school	1
3. Expectations for pupils at home	2
4. Monitoring arrangements.....	3
5. Links with other policies.....	3

1. Scope

This addendum applies until further notice.

It sets out changes and exceptions to our normal behaviour policy. Pupils, parents and staff should continue to follow our normal behaviour policy with respect to anything not covered in this addendum.

We may need to amend or add to this addendum as circumstances or official guidance changes. We will communicate any changes to staff, parents and pupils.

2. Expectations for pupils in school

2.1 New rules

When pupils are in school, we expect them to follow all of the rules set out below to keep themselves and the rest of the school community safe.

Staff will be familiar with these rules and make sure they are followed consistently.

Parents should also read the rules and ensure that their child follows the new procedures that have been put in place. Parents should contact Mr Daniel Atherton (Headteacher) if they think their child might not be able to comply with some or all of the rules, so we can consider alternative arrangements with them and support them to integrate back into school life.

Routines for arriving and leaving school will remain as they were in the Autumn terms. One way systems must continue to be followed and parents and carers should stagger their collection times as much as possible within the 15-minute drop-off and collection times.

All children are expected to continue our increased hygiene measures, including handwashing, not bringing in bags and sanitising on entry on the school site and into the school building.

Children have been informed who they can and cannot socialise with in school. Children are not permitted to socialise with anyone outside of their class bubble and must ensure at least a 2 metre distance from other groups at all times. Children should also try to socially distance within bubbles as much as practically possible.

We will still be using the 'catch it, bin it, kill it' when children cough or sneeze and children must avoid touching their mouth, nose and eyes with hands as much as possible.

Children must also tell an adult if they are experiencing symptoms of coronavirus.

Fixed school equipment will not be used and frequently used items such as pencils or pens will not be shared between children during their time in school.

All groups will have allocated play areas for their breaks or play times, including where children may or may not play

It is vital that children do not cough or spit at or towards any other person. This will be classed as a serious breach of our behaviour policy.

2.2 Rewards and sanctions for following rules

To help encourage pupils to follow the above rules, we will continue to use our usual rewards as stated on our behaviour policy. We will use these to praise and encourage all children to follow the rules associated to our risk assessment, e.g. hand washing, social distancing.

However, if pupils fail to follow these rules, we will use the sanctions as stated in our behaviour policy including pay back and the use of exclusions, if required.

2.3 Changed rules

Until further notice, we will alter the following school rules:

- Expectations for attendance – the latest government guidance says that from 5 January 2021 until half term, only the children of critical workers and vulnerable pupils should attend school, with remote learning offered to all others. We believe that, if a place has been offered to your child, they must be in school every day. It is not possible to pick and choose days. Therefore, attendance will be expected 5 days a week.
- Expectations for uniform – Pupils who are attending school in person must wear uniform and follow normal school rules on uniform as set out in our Uniform Policy. For children working remotely, we would advise them to wear school uniform or be otherwise appropriately dressed. Dressing gowns or other fashion items are not permitted.

3. Expectations for pupils at home

3.1 Remote learning rules

If pupils are not in school, we expect them to follow all of the rules set out below.

Parents should also read the rules and ensure their children follow them. Parents should contact Mr Daniel Atherton (Headteacher) if they think their child might not be able to comply with some or all of the rules, so we can consider alternative arrangements with them and support them with their learning.

All children working from home must:

- Be contactable between 9am-3pm.
- Complete and submit work to the deadline set by teachers
- Seek help if they need it, from teachers or learning support assistants
- Alert teachers if they're not able to complete work
- Use proper online conduct, such as using appropriate language in messages. Children must write in full sentences and use the correct grammar and punctuation to the best of their ability.

During live lessons, pupils are expected to behave appropriately by:

- Being on time for lessons starting at 9.15am, 11.15am and 1.15pm. The lesson timetables can be found on the Teams Calendar App. This must be checked daily to identify the times that they are expected to participate in lessons.
- Having books, stationery and a drink ready before class begins
- Muting their microphone when asked
- Turning on their camera when asked
- Maintaining eye contact when asked

- Raising their hand to ask questions, or using the relevant online class participation feature
- Turning on gallery view when asked
- Refraining from eating during the live lesson unless given permission by their teacher
- Following our dress code and uniform policy
- Unnecessarily using the chat/discussion function
- Not disrupting the lesson for others (for example, by messaging about something other than school work)
- Using Microsoft Teams out of the school hours for any non-educational reason.

3.2 Dealing with problems

If there are any problems with pupils adhering to rules around remote learning, including if they don't engage with the remote learning set for them, we will contact you to discuss the issues immediately. This may involve a member of the leadership team making a video call to the child or children concerned to ensure their behaviour is quickly rectified.

4. Monitoring arrangements

We will review this policy as guidance from the local authority or Department for Education is updated, and as a minimum every month by Daniel Atherton (Headteacher). At every review, it will be approved by the full governing board.

5. Links with other policies

This policy links to the following policies and procedures:

- Uniform Policy
- Online Safety Policy
- Child protection policy
- Behaviour policy
- Health and safety policy
- Mobile phone policy