



Waterside Primary Academy

Preventing & Managing Sickness including Outbreaks Risk Procedures & Risk Assessment

Response Stage	Trigger	Key Actions	Who
Stage 1	None.	<ul style="list-style-type: none"> - General reminder for hygiene. - Effective handwashing facilities and soap available. - Follow usual absence periods for sickness. 	All Stakeholders
Stage 2	Where an increased risk is present: <ul style="list-style-type: none"> - Increased absence rates of pupils and/or staff. - Local increases in sickness e.g. Flu, gastric, virus. - Public Health England alerts. - Suspected cases of specific illness in school or within the community. 	<ul style="list-style-type: none"> - Increase hygiene procedures (including discussions and demonstrations in class). - Communication with key people including key information (staff, pupils and families, users of site). - Specific hygiene lessons in class. - Additional cleaning of contact areas (e.g. door handles) - Increased enforced used of handwashing (including anti-bacterial wash/gel) before eating of food. - Enforce 48 hour extended absence after sickness symptoms have stopped all fever, sickness, diarrhoea etc.) - Consider the types of trips and events and make changes if necessary. - Daily review of situation, considering professional support and advice. 	Senior Leadership Team Admin Staff
Stage 3	Where a significant risk is present: <ul style="list-style-type: none"> - Direct case or increased likelihood of cases - Public Health advice for restrictions 	Reduction of contact situations: <ul style="list-style-type: none"> - Assemblies - Carpet time - School events - Trips - General visitors/contractors/meetings Consider: <ul style="list-style-type: none"> - Any screening measures e.g. thermometers in school. - Increase time of self-isolation from school with those with symptoms or those who are most vulnerable. - Sending home children with any symptoms. - Additional cleaning, including deep cleans. 	Senior Leadership Team
Stage 4	Where specific and/or significant changes or restrictions need to be in place: <ul style="list-style-type: none"> - High levels of sickness - High rates of absence - Significance of danger of disease or illness - Instruction from Public Health England 	<ul style="list-style-type: none"> - Part or full closure of the school / classes. - Deep cleans - Closure of lettings and building use - No visitors or external contractors 	Headteacher & Chair of Governors

